**MANDATORY CONTINUING JUDICIAL EDUCATION**

**OFFICIAL REQUEST FORM**

Return to: Administrative Office of the Courts

Attn: [Phil Zitzelman](mailto:phil.zitzelman@courts.wa.gov)

P.O. Box 41170Olympia, WA 98504-1170 (360) 705-5551 Fax: (360) 956-5719

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| --- | --- | --- |
| Moving to In-Person Visits During COVID-19: Dispelling Myths, Fears and Assumptions | Court Improvement Training Academy (CITA) | June 8, 2020 |

**Name of Program Sponsor Date**

**\*Please attach program agenda for all CJE requests except publishing legal writing and institutional visits. For publishing, attach publication.**

Attendance at continuing professional judicial education. (check one)

Present in the audience

Live Webinar

Recorded Webinar with faculty present

Self-Study continuing professional judicial education.

Listening to or watching recorded accredited CJE webinar (limited to 15 hours, of which 2 hours are in the area of ethics, within a judicial officer’s three-year recording period)

Teaching/publishing legal writing (check one)

Teaching

Publishing Legal Writing

Limited to 15 hours, of which up to two hours are in the area of judicial ethics, by teaching or publishing legal writings within a judicial officer’s three-year recording period)

Institutional Visit

Up to 3 hours within a judicial officer’s three-year recording period may be completed by visits to correctional and similar institutions.

**Name of Institution Date of Visitation**

**TO BE COMPLETED BY THE JUDICIAL OFFICER**:

By signing below, I certify that I participated in the activity described above and request \_\_\_\_\_\_\_\_\_\_\_\_ CJE credit hours, including \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ethics credits.

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Judicial Officer Name (Print) Signature

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Revised: 6/23/15 Date